

**SUPPORTED HOUSING CONTRACT**  
For 16 yrs and above

1.	This contract is for the purpose of Open Choice to acquire a six month community housing short hold tenancy with support, including our twenty four hour advice line seven days a week.
2.	Fees for this contract will be agreed during our referral process. This will be a combined fee for all supporting costs, rent, bills and incentive money for the young person. Should the placement break down at any point during the tenancy, then Open Choice will remove all of its supporting costs and will only require the placing authority to meet the costs of the rent only for the remainder of the tenancy. This would then allow the placing authority to place again during this tenancy with a new combined agreed fee.
3.	Clothing allowance will remain the responsibility of the Local Authority unless otherwise arranged.
4.	Personal items are not covered by Company Insurance and remains the responsibility of the owner. Advice and assistance will be given to obtain personal insurance if required.
5.	Where damage to accommodation is maliciously inflicted by the client and is not covered by accident insurance, the cost of the repair will be negotiated with the authority. Also Open Choice provide the necessary deposits for the accommodation. Once the accommodation has expired or is no longer required, wear and tear invoices will be forwarded to the authority for reimbursement to Open Choice.
6.	Open Choice has a responsibility for the agreed level of support, Monday to Friday including our advice line twenty four hours per day, seven days per week. This is not a transfer of full responsibility for the young person.
7.	Each young person will sign an Open Choice License Agreement for self-contained accommodation (to be witnessed by Social Worker and Open Choice project worker who will also sign the Agreement, as witnesses).
8.	This service will offer to the young person £10 per week as an incentive for attending our support sessions; plus a further £10 per week provided the young person becomes involved in either further education or employment.

Education tuition can be made available at an extra cost.

Any other services which are required, or special arrangements needed, please contact:

**Dawn Bishop (Project Manager) or Mark Reid (Service Manager) on**

**Tel: 01582 603935**

**SUPPORTED HOUSING CONTRACT**  
**For 16 yrs plus**

Agreed fee per week £

(Regular Reports Forwarded)

Young persons Name: .....

Signed (Social Services Manager): .....

Signed (Open Choice Manager): .....

Start Date: .....

To End Date: .....

**Please indicate name and address for invoicing purposes – (Social Services)**

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**Tel:** ..... **Fax:** .....

**Open Choice will invoice on a four week basis**